Worldwide ERC®
2007 Global Workforce
Symposium
Colorado Convention Center
Denver, Colorado
October 24-26, 2007

Sponsorship &
Exhibit Prospectus
- Exhibit Information
- Sponsorship Opportunities
- Mobility Advertising
- Forms & Contracts

BUILD your professional brand!
EXPAND your business network!
CONNECT with your industry!
The Global Workforce Symposium is the premier workforce mobility event and your best opportunity to showcase your company’s products and services to key decision makers from around the globe.

Sponsors and exhibitors invest in this event year after year because of the:

- **global contacts** made through networking with decision-makers in attendance
- **exposure** and name recognition gained in front of a receptive and responsive audience of workforce mobility professionals
- **high visibility** and **instant access** received by being listed on the Worldwide ERC® web site and in the Symposium program.

“The 2006 ERC Global Symposium in Dallas provided the perfect venue for our official launch of services catered to the relocating renter. The organization of the conference and conference communication materials allowed us to reach our audience before they reached the show. The resulting booth traffic was the best our company and I have ever experienced.”

- Jon Hile, CRP, CORT

The Symposium is comprised of educational sessions that are tailored to meet the needs of global mobility professionals from around the world. Programs focus on:

- international assignment trends and solutions
- professional development opportunities
- strategic U.S. domestic workforce issues.

The Symposium gives sponsors and exhibitors high visibility and the opportunity to market their products to a truly global audience.

This is THE event you cannot afford to miss!

www.erc.org/news_events/conferences.shtml
SPONSORSHIP OPPORTUNITIES

The Global Workforce Symposium Sponsorship Program offers an unparalleled business development opportunity. Our membership represents a targeted group of those professionals most involved in employee mobility. Sponsoring the Symposium provides an unequaled opportunity to promote your company’s brand and services directly to the workforce mobility leaders and innovators attending this premier industry event. Your organization’s name and message reach your best prospects when your company is a Symposium Sponsor.

There are several sponsorship opportunities that will provide increased visibility for your company throughout the Symposium. Premier Custom Sponsorships are the best visibility opportunity for companies looking to maximize their exposure. Additional Custom Sponsorships are perfect for companies who are looking for a unique marketing opportunity at a great value. Level Sponsorships provide companies a simple and effective vehicle to reach attendees. Sponsorship opportunities are much in demand and sell out quickly. Show your commitment to global workforce mobility - become a Symposium Sponsor.

As an added benefit to maximize our sponsors visibility, those companies that submit both a sponsorship and exhibit contract by July 27, 2007 will receive preferred exhibit space assignment.

In addition to the opportunities provided, we can create a customized sponsorship to meet your company’s specific needs. For more information call 202-862-4205 or e-mail Jill Terralavoro at jterralavoro@erc.org.
Worldwide ERC® 2007 Global Workforce Symposium

Premier Custom Sponsorships

Cyber Café Sponsorship – SOLD!
Your company logo will be printed on the booth walls of the Cyber Café located in the Worldwide ERC® main registration area and available to attendees throughout the Symposium.

Hotel Keycard Sponsorship – SOLD!
Utilize valuable advertising space by sponsoring the hotel keycards with your company logo on each hotel guest’s room key.

Lanyard Sponsorship – SOLD!
Your company logo will be imprinted on Global Workforce Symposium lanyards distributed to all Symposium attendees.

Luggage Tag Sponsorship
Luggage tags are imprinted with your company logo and inserted in Worldwide ERC® Symposium bags provided to all attendees.

Mini-Map Sponsorship – SOLD!
Your Company logo will be printed on a customized mini-map of Denver showing attendees what to see while at the Global Workforce Symposium.

Notepad Sponsorship
Your company logo imprinted on a notebook inserted into Worldwide ERC® Symposium bag provided to all attendees.

Relaxation Station - SOLD!
Your company logo will be printed on the booth walls of the Relaxation Station located in Worldwide ERC’s main registration area, and available to attendees during specified hours throughout the Symposium.

Water Bottle Sponsorship – SOLD!
Utilize valuable advertising space on all water bottles distributed during Symposium refreshment breaks

All premier sponsorships include the following great benefits:
• Maximum visibility throughout the Symposium
• Company logo imprinted on Symposium bags provided to all attendees
• One full-page vertical color ad in the Symposium program
• Sponsorship noted on the Worldwide ERC® Website with hyperlink to company’s home page (up to 3 months prior and 1 month post meeting)
• Sponsorship recognition on badges
• Listing in the Symposium program with other sponsors
• Recognition with company logo at the Opening General Session
• Listing in the November 2007 MOBILITY magazine with other Sponsors
• One complimentary full Symposium registration
• One complimentary set of adhesive mailing labels of Symposium pre-registered attendees
• Preferred exhibit booth assignment if both Sponsorship & Exhibit contracts are received by July 27, 2007

www.erc.org/news_events/conferences.shtml
Additional Custom Sponsorships

Refreshment Break Sponsorship – 1 Sold & 3 Available
Premier placement of company logo on Symposium refreshment break signage. Sponsorship includes the following benefits:
- Company logo exclusively and prominently displayed on signage for sponsored refreshment break
- One full-page vertical color ad in the Symposium program
- Sponsorship noted on the Worldwide ERC® Website with hyperlink to sponsoring company’s home page (up to three months prior and one month post meeting)
- Sponsorship recognition on badges
- Listing in the Symposium program with other sponsors
- Recognition at the Symposium Opening General Session
- Listing in the November 2007 issue of MOBILITY magazine with other sponsors
- One complimentary full Symposium registration
- One complimentary set of adhesive mailing labels of Symposium pre registered attendees
- Preferred Exhibit Booth Assignment if both Sponsorship & Exhibit contracts are received by July 27, 2007

Registration Envelope Sponsorship
Premier placement of company logo on registration envelopes distributed to all Symposium attendees. Sponsorship includes the following benefits:
- Two-color company logo exclusively and prominently placed on the front side of all Symposium registration envelopes
- One quarter-page vertical color ad in the Symposium program
- Sponsorship noted on the Worldwide ERC® Website with hyperlink to sponsoring company’s home page (up to three months prior and one month post meeting)
- Sponsorship recognition on badges
- Listing in the Symposium program with other sponsors
- Recognition at the Symposium Opening General Session
- Listing in the November 2007 issue of Mobility magazine with other sponsors
Worldwide ERC® 2007 Global Workforce Symposium

Level Sponsorships

Platinum Level Sponsorship includes the following benefits:
• Maximum visibility throughout the Symposium
• Company logo imprinted on Symposium bags provided to all attendees
• One full-page vertical color ad in the Symposium program
• Sponsorship noted on the Worldwide ERC® Website with hyperlink to Sponsoring company’s home page (up to three months prior and one month post meeting)
• Sponsorship recognition on badges
• Listing in the Symposium program with other sponsors
• Recognition with company logo at the Symposium Opening General Session
• Listing in the November 2007 issue of Mobility magazine with other sponsors
• One complimentary full Symposium registration
• One complimentary set of adhesive mailing labels of Symposium pre registered attendees
• Preferred exhibit booth assignment if both Sponsorship & Exhibit contracts are received by July 27, 2007

Gold Level Sponsorship includes the following benefits:
• Maximum visibility throughout the Symposium
• One quarter-page vertical color ad in the Symposium program
• Sponsorship noted on the Worldwide ERC® Website with hyperlink to sponsoring company’s home page (up to three months prior and one month post meeting)
• Sponsorship recognition on badges
• Listing in the Symposium program with other sponsors
• Recognition with company logo at the Symposium Opening General Session
• Listing in the November 2007 issue of Mobility magazine with other sponsors
• Preferred exhibit booth assignment if both Sponsorship & Exhibit contracts are received by July 27, 2007

Silver Level Sponsorship includes the following benefits:
• Sponsorship noted on the Worldwide ERC® Website with hyperlink to Sponsoring company’s home page (up to three months prior and one month post meeting)
• Sponsorship recognition on badges
• Listing in the Symposium program with other sponsors
• Recognition at the Symposium Opening General Session
• Listing in the November 2007 issue of Mobility magazine with other sponsors

www.erc.org/news_events/conferences.shtml
Feel the energy of the bustling Exhibit Hall and experience dedicated
time with all attendees.

Join the top global mobility service providers in the industry for hours of
networking. As an exhibitor you will **build better brand awareness** for
your company and help **generate more quantifiable leads** which lead to
increased sales.

Exhibit hours do not conflict with any other scheduled function to give
exhibitors high traffic and quality networking time with attendees. Worldwide
ERC® has planned social events including the Opening Reception, lunch and
coffee service to draw all attendees into the exhibit hall to maximize your
visibility and the quality of your exhibit time.

**The Exhibit Booth space fills up quickly and location assignments
are made based on availability in the order that contracts and
payments are received.**

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**2006 Global Workforce Symposium Exhibitors**

- A-1 Freeman Relocation
- a2bTV
- ABF U-Pack Moving
- ACS International Schools - London, England
- AE Worldwide
- Affinia Hotels & The Benjamin
- AIG International Services Inc.
- Air Animal Pet Movers
- AIRE
- AIRINC
- All Relocation Services, Ltd.
- Alliance Relocation Services Inc.
- Altair Global Relocation
- Arpin Group Inc.
- Asian Tigers Group
- Atlas World Group
- Auto Source & Ready Drive
- Bank of America
- Berlitz Languages, Inc.
- Berry Appleman and Leiden LLP
- BridgeStreet Worldwide
- Budd Van Lines
- Canadian Employee Relocation Council (CERC)
- Colfax Realty Group
- Cornerstone Relocation Group
- CORT Global Furniture Rental Network
- Countrywide Home Loans
- Crown Relocations
- Cultural Awareness International, Inc.
- Dart Properties, Inc.
- DAS - Dependable Auto Shippers
- DFW Orientation Services
- Emigra Group, LLC
- Enterprise Rent A Car
- Equus Software/GTN
- Executive Movers Service
- Fidelity Residential Solutions, Inc.
- FIDI Worldwide Moving
- First American Relocation Advantage
- Fragomen, Del Rey, Bernsen & Loewy, LLP
- Furnished Quarters
- GMAC Global Relocation Services
- Graebel
- HRCI
- HSBC Bank USA, N.A.
- HUB International
- ImmigrationTracker
- Marriott International
- Mobility Services International
- Movers Specialty Service
- Moving.com (Craighead)
- New World International
- Oakwood Worldwide
- one-group
- Paragon Relocation Resources
- Plus Relocation Services
- Primacy Relocation, LLC
- Pro-Link Global Visa & Immigration Services
- RE/MAX Relocation
- Reloc8 Asia Pacific Group
- Royal LePage Relocation Services
- Runzheimer International
- Sally White & Associates
- SIRVA Relocation
- Sudtha International
- TEAM Relocations
- The Pasha Group, Relocation Services
- TheMIGroup
- Tindall & Foster, P.C.
- Tuggle Services Inc. - Apartment Hunters
- Vandover

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www.erc.org/news_events/conferences.shtml
Exhibit Space Reservation
(deadline August 31, 2007)

For sponsors wishing to receive preferred booth assignment, both sponsorship and exhibit contracts must be received by July 27, 2007

The initial booth space fee for Worldwide ERC® members is $3,450. This fee includes:

- One 10’ x 10’ full booth space, draped to include 8’ high backdrops and 3’ high side rails
- One 7” x 44” booth identification sign
- Listing in the Worldwide ERC® exhibit directory, to be included in the Symposium Program
- Listing on the Worldwide ERC® website: www.erc.org two months prior and one month post-Symposium
- One complimentary full Symposium registration per exhibiting company for full access to all Symposium sessions and social events
- Discounted cost for the pre-Symposium mailing list of all attendees registered as of September 8, 2006

*Additional booth spaces (10’x20’, 10’x30’) and island booths (20’x20’) are available. Please see the exhibit contract for pricing.

Exhibitor Registration
The enclosed Designated Exhibitor registration form MUST be completed and returned to Worldwide ERC® no later than August 31, 2007 in order to receive the one complimentary registration. All additional booth personnel must register and pay the full Symposium fee. Island booths receive two complimentary registrations.

All booth personnel must be full-time employees of the exhibiting company and fully paid registrants at the Symposium. Elected officials of the company may be present in the booth, but must be registered under the name of the company by which they are employed.

EXHIBIT SCHEDULE
TUESDAY, OCTOBER 23
12:00 Noon – 6:00 pm .................................Exhibit setup

WEDNESDAY, OCTOBER 24
8:00 am – 4:00 pm..................................Exhibit setup
7:00 – 10:00 pm.............Opening reception and exhibits

THURSDAY, OCTOBER 25
4:30 – 6:30 pm .................................Reception and exhibits

FRIDAY, OCTOBER 26
10:30 – 11:15 am .................................Coffee Service
12:00 Noon – 2:00 pm .................Lunch and exhibits
2:00 – 8:00 pm ..................................Exhibit teardown

www.erc.org/news_events/conferences.shtml
EXHIBIT RULES AND REGULATIONS

Admittance to the Exhibit Area
Exhibitors will pick-up badges ON-SITE. Badges are required during official move-in hours and during official registration hours each of the event days. Temporary workers and contractors working in the exhibitor’s booth for installation or dismantle must wear a “working pass.” Company identification is to be presented at the time badges are handed out. Official Worldwide ERC® badges will be required for admission of all attendees.

Booth Assignment and Sublease
Worldwide ERC® will strive to fulfill all space requests. In the event that the exhibitor’s preferences are unavailable, Worldwide ERC® reserves the right to assign an alternate space. Exhibit booth assignment will be made in the order that Worldwide ERC® receives paid contracts. For contracts submitted by July 27, 2007, confirmation of booth location will be sent via email by August 10, 2007. For contracts received after August 10, 2007 confirmation of booth location will be emailed as soon as the contract has been processed by Worldwide ERC®. Please note that the full payment must be received before booth space is confirmed. Worldwide ERC® reserves the right to reassign booth space that has been confirmed in the event that the Exhibit Hall does not sell out. Exhibitor shall not sublet booth or any equipment provided by Worldwide ERC®; nor shall exhibitor assign this lease in whole or in part.

Refund Policy
In the event an exhibitor is forced to cancel the contracted exhibit space, Worldwide ERC® requires written notice prior to September 12, 2007 and cancellation will be subject to a $500 cancellation fee. Failure to notify Worldwide ERC® of the intent to cancel prior to September 12 will result in full loss of the exhibit fee paid. Should any space remain unoccupied one hour before the exhibit hall opens, Worldwide ERC® reserves the right to rent such space to any other applicant or eliminate such space.

Cancellation
Worldwide ERC® reserves the right to cancel this contract if, in its opinion, the previous conditions are not observed or if payment in full is not received at the time the exhibit space contract is submitted. If, for causes beyond the control of Worldwide ERC®, it is unable to comply with the terms of this contract and deliver the space allotted hereunder, this contract shall be considered terminated and any payments made by the exhibitor shall be refunded, less expenses incurred by Worldwide ERC®.

Use of an Outside Contractor
Exhibitors must notify Worldwide ERC® and Freeman no later than October 1, 2007 of their desire to use an outside contractor. ERC® reserves the right to deny such request if, in its sole judgement, the proposed contractor cannot meet ERC’s standards as to proficiency, ability, insurance, or the like.

www.erc.org/news_events/conferences.shtml
Displays
Display booths over 8’ in height (both linear and island booths) and more than five (5) feet in depth are prohibited. Any signage or items exceeding this height will be removed at exhibitors expense. Displays and exhibits in public view are required to be appropriately finished on all sides and surfaces. If surfaces are unfinished, Worldwide ERC® may authorize Freeman to complete necessary finishing and exhibitor will be responsible for all costs. No interference with the light or view of other exhibitors will be permitted. Show management will set reasonable limits on sound systems levels throughout the event. Exhibitors may be required to discontinue usage of sound systems or music that exceed acceptable levels as noted by floor management. Exhibitors are responsible to adhere to local regulations involving fire, safety and business issues as required by permit or statute.

Promotional Activities & Materials
Promotional activities are limited to the confines of space assigned by Worldwide ERC® and these activities may not obstruct the aisles, general areas or spaces assigned to others. Exhibitors may distribute promotional materials at their exhibit booth only. Materials are not to be left at any other areas of the exhibit hall (i.e. bars, cocktail tables, food stations, etc.). If company materials are left anywhere outside of the company booth, they will be disposed of. Requests for approval for costumed booth personnel or to use entertainment of any kind must be submitted in writing (fax +1 202.955.6499 or e-mail to meetings@erc.org) and received by Worldwide ERC® before October 1, 2007.

Food & Beverage:
Food & Beverage may be dispensed from exhibitor’s booth within these guidelines: exhibitors must submit request for approval to Worldwide ERC® by October 1, 2007. Exhibitors must provide all attendees the opportunity to sample. No alcoholic beverages may be served in booth. Any food & beverage distributed by exhibitors must be arranged through the Colorado Convention Center after obtaining Worldwide ERC® approval.

Prize Drawing Announcements
On Thursday, October 25, 2007, a representative from Worldwide ERC® will announce all booth prize drawings in the exhibit hall just prior to the closing of the 4:30 - 6:30 p.m. reception. Forms for prize drawings will be distributed to each booth on Wednesday, October 24. All prizes are to be picked up in the individual exhibit booths. Please note that only one prize announcement per exhibiting company is allowed. Prize drawing announcements will only be made at the Thursday afternoon reception.

Shipping, Labor, Furniture Rental, and Other Services
Freeman, the official show contractor and decorator, will supply the exhibitor with an exhibitor kit that will include order forms for drayage, furniture rental, installation and dismantling labor, and various other services. This kit will be sent via email to the primary contact listed on the company’s
Worldwide ERC® 2007 Global Workforce Symposium

Exhibit Space Contract. All booth materials must be shipped to Freeman. Shipments will not be accepted by the Colorado Convention Center. Freeman will begin accepting shipments on September 24, no earlier. Materials should be labeled as follows:

Worldwide ERC® Global Workforce Symposium 2007
Exhibiting Company Name
Booth #
C/O Freeman
4493 Florence Street
Denver, CO 80238-2479
(303) 329-3442

Security Tips for Exhibitors
Show Management will provide 24-hour guard service for the perimeter of the show and access to the exhibit hall. Exhibitors and approved installation/dismantling team will only be allowed on the show floor during official installation and dismantling hours WITH APPROPRIATE BADGE REQUIRED. Loss or damage to exhibitor property remains the sole responsibility of the exhibitor at all times. We recommend that exhibitors carry the appropriate insurance coverage and store excess supplies and merchandise with Freeman or in a facility outside the hall. During teardown, stay with your exhibit until your empty cartons are delivered and your goods are packed, sealed, and properly labeled. Any shipments not being handled by Freeman are the sole responsibility of the exhibitor.

Responsibility for Loss or Damage
The exhibitor assumes all responsibility for damage caused by the exhibit or the exhibiting company to the person, property, or rights of other parties including injury to floors, walls, decorations or equipment of the Colorado Convention Center or exhibit contractor. The exhibitor warrants that it carries insurance against any claim of negligence, personal injury, or intentional tort arising from its exhibits, including set up, removal, and operation, in an amount of at least $250,000.

Indemnification
The exhibitor agrees to hold harmless ERC, Freeman, and their respective directors, officers, employees and contractors for any claim made against them arising from the exhibitor’s action or inaction in fulfilling the duties under these Rules and Regulations.

Venue and Jurisdiction
The exhibitor agrees that any dispute arising (with the exception of payments due and owing for booth rental or miscellaneous rental fees) out of these Rules and Regulations will be settled by binding arbitration, with one arbitrator, under the then current commercial arbitration rules of the American Arbitration Association. Arbitration will take place in Arlington Virginia and will be decided according to the laws of the District of Columbia. Arbitration will be final, and the arbitrator’s decision may be entered into the records of any court of competent jurisdiction.

www.erc.org/news_events/conferences.shtml
Worldwide ERC® 2007 Global Workforce Symposium

EXHIBITOR DEADLINE CHECKLIST

☐ ASAP: Complete and return the enclosed Exhibit Space Contract and Designated Exhibitor Registration Form. Booth space will be assigned based on availability in the order applications are received. **Payment MUST be received before booth space is confirmed.**

☐ **July 27:** Deadline for preferred exhibit space consideration for sponsors who submit both sponsorship and exhibit contracts

☐ **August 31:** Deadline to submit Exhibit Space Contract and Designated Exhibitor Registration Form for complimentary registration

☐ **August 31:** Deadline to submit 50-word company description as it is to appear in Symposium program

☐ **August 31:** Deadline for Hospitality Suite & Hotel Function Space requests (see appropriate forms)

☐ **September 12:** Deadline for written notice of cancellation. Cancellation before this date will be subject to a $500 cancellation fee. Failure to notify Worldwide ERC® of the intent to cancel by this date will result in full loss of the exhibit fee paid

☐ **September 19:** Deadline to request pre-Global Workforce Symposium attendee mailing labels (see appropriate order form)

☐ **October 1:** Deadline to submit to Worldwide ERC® written requests for approval for food and beverages to be served at booth or for any form of entertainment (e.g. noise makers, live models, musicians, etc.)

☐ **October 1:** Deadline to notify and submit to Freeman the General Liability Insurance Certificate due and form of intent to use an outside contractor (if applicable)
Worldwide ERC® 2007 Global Workforce Symposium

PRE-SHOW PROMOTION

A profitable exposition experience depends on what you do before the show to assure that your clients and prospects come to you. Develop a focused and creative approach to attracting attendees. Statistics prove attendees come to an exposition with a set agenda of exhibits to visit. Exposition attendees respond to invitations offering compelling reasons why they should visit a particular exhibit. The invitation can be in many forms — direct mail, telemarketing, advertising promotion — just as long as it provides meaningful information (a little creativity helps too!).

Here are some ideas on how to reach your target audience:
• advertise in MOBILITY (details on page )
• issue press releases announcing new products and services, key people attending the show, and special show promotions
• hire a celebrity to be at your booth and promote, promote, promote
• mail “personal” invitations two weeks before the show and include VIP cards to access your hospitality suite
• mail cards redeemable for a gift in the exhibit booth
• make telephone calls to your key prospects just prior to the show

*See the enclosed Mailing Label Request form for further details on purchasing a set of pre-Symposium attendee mailing labels
Worldwide ERC® 2007 Global Workforce Symposium

Advertise in MOBILITY Magazine

Make sure the relocation market knows who you are by advertising your company in the November conference issue of MOBILITY, the flagship monthly publication of Worldwide ERC, and the official magazine of the Global Workforce Symposium in Denver. Exhibitors and Sponsors receive DISCOUNTED RATES, and have guaranteed placement in MOBILITY’s largest issue of the year.

**BENEFITS** to advertising:
- Drive traffic to your booth (specify booth number in your ad);
- Create familiarity with your company (“I saw your ad in MOBILITY”);
- Give your sales staff a “foot in the door” with people they meet at the GWS;
- Reach the 13,000 MOBILITY subscribers who will not be attending GWS!

**Circulation:** 15,000 copies
**Total readers:** Over 30,000 readers in 60 countries
**Bonus distribution:** to all Global Workforce Symposium attendees with their registration packet

Basic ad rates (ask what discounts apply):

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<thead>
<tr>
<th>Four Color</th>
<th>1x</th>
<th>3x</th>
<th>6x</th>
<th>12x</th>
</tr>
</thead>
<tbody>
<tr>
<td>2-page Spread</td>
<td>$6,650</td>
<td>$6,320</td>
<td>$5,985</td>
<td>$4,655</td>
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<tr>
<td>Full Page</td>
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<td>$3,510</td>
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<tr>
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<td>$2,285</td>
<td>$2,165</td>
<td>$1,680</td>
</tr>
<tr>
<td>1/3 Page</td>
<td>$1,665</td>
<td>$1,580</td>
<td>$1,500</td>
<td>$1,165</td>
</tr>
</tbody>
</table>

Ask about special opportunities, including **INSERTING** your promotional materials.

For more information on advertising in MOBILITY, or to request a media kit, please call:

**Glen Cox**
National Sales Manager
(301) 215-6710, ext. 109
gcox@townsend-group.com

www.erc.org/news_events/conferences.shtml
Worldwide ERC® 2007 Global Workforce Symposium

Worldwide ERC
Staff Contacts

For questions regarding Exhibits, Sponsorship, and Custom Sponsorships contact:

Jill Terralavoro, Manager Member Alliances
+1 202 862 4205 or jterralavoro@erc.org

Laura Herriage, Director Member Alliances
+1 202 862 4212 or lherriage@erc.org

For MOBILITY advertising contact:

Glen Cox, Advertising Sales Rep
+1 301 215 6710 ext. 109 or geox@townsend-group.com

For Housing, Hospitality Suite, and Hotel Function Requests contact:

Julie Pavlik, Director of Meetings
+1 202 862 4215 or jpavlik@erc.org

For General Symposium Inquiries contact:

Karen Kroehler, Meetings Manager
+1 202 862 0903 or meetings@erc.org

For Registration Questions contact:

ERC Registration department
+1 202 862 0903 or meetingregistration@erc.org

www.erc.org/news_events/conferences.shtml
SPONSORSHIP CONTRACT

Sponsorship contract and payment must be received by July 27, 2007 in order to receive preferred exhibit space assignment benefit.

Sponsoring Company: _____________________________________________________________

Contact Name: __________________________________________ Title_______________________________

Signature: _______________________________ E-mail: _________________________________

Phone:  _________________________________ Fax: ___________________________________

Address: ________________________________________________________________________

City/State/Province and Zip/Postal Code:_______________________________________________

Alternate contact name & title: ___________________________________________ Phone:_________________________

Email: ________________________________________________________________________ Fax:__________________________

Company Web site address: _____________________________________________________________

Please provide the name of the company as it is to appear in the program furnished to all Symposium registrants:

_________________________________________________________________________________

Sponsorship fees are based on company membership with Worldwide ERC®:

<table>
<thead>
<tr>
<th>Sponsorship</th>
<th>Member rate</th>
<th>Non-member rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cyber Café Sponsorship SOLD</td>
<td>$16,000</td>
<td>$19,000</td>
</tr>
<tr>
<td>Relaxation Station Sponsorship</td>
<td>$16,000</td>
<td>$19,000</td>
</tr>
<tr>
<td>Luggage Tag Sponsorship</td>
<td>$16,000</td>
<td>$19,000</td>
</tr>
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<tr>
<td>Mini-Map Sponsorship SOLD</td>
<td>$16,000</td>
<td>$19,000</td>
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<tr>
<td>Notepad Sponsorship</td>
<td>$16,000</td>
<td>$19,000</td>
</tr>
<tr>
<td>Platinum Level Sponsorship</td>
<td>$12,500</td>
<td>$15,000</td>
</tr>
<tr>
<td>Gold Level Sponsorship</td>
<td>$ 7,500</td>
<td>$10,000</td>
</tr>
<tr>
<td>Refreshment Break Sponsorship</td>
<td>$ 7,500</td>
<td>$ 9,000</td>
</tr>
<tr>
<td>Registration Envelope Sponsorship</td>
<td>$ 5,000</td>
<td>$ 6,000</td>
</tr>
<tr>
<td>Silver Level Sponsorship</td>
<td>$ 3,000</td>
<td>$ 5,000</td>
</tr>
<tr>
<td>Custom Sponsorship (call Jill Terralavoro to discuss)</td>
<td>$TBD</td>
<td>TBD</td>
</tr>
</tbody>
</table>

Method of payment (payment MUST accompany your contract. Sponsorship will not be reserved or confirmed without payment):

Credit card:  VISA   MasterCard   American Express

Card no.:_________________________________________ Expiration Date:__________________________

Cardholder’s Name: ___________________________________ Signature:______________________________

Check in the amount of $____________________ payable to Worldwide ERC has been enclosed

Sponsorship will not be confirmed until payment is received

Return this contract to:
Worldwide ERC® ● Attn: Jill Terralavoro ● 1717 Pennsylvania Avenue, NW, Suite 800
Washington, DC  20006 ● U.S.A. ● Fax: +1 202.955.6499
EXHIBIT SPACE CONTRACT

The undersigned hereby applies for the exclusive use of exhibit space during Worldwide ERC® 2007 Global Workforce Symposium October 24-26 at the Colorado Convention Center. Furthermore, I/we have read and understand the General Information and Regulations accompanying this form, and shall advise our company personnel of the regulations to comply with the terms stated therein.

Exhibiting Company: ____________________________________________

Contact Name: __________________________ Title: __________________________

Signature: ___________________________________ Email: __________________________

Phone: ______________________________________ Fax: __________________________

Address: ______________________________________________________________________

City/State or Province, Zip/Postal Code, Country: __________________________

Alternate Contact: __________________________ Title: __________________________

Phone: ______________________________________ E-mail: __________________________

Designated Exhibitor (DUE August 31, 2006)
(To receive complimentary registration the attached registration form MUST be submitted to Worldwide ERC®):

Booth spaces will be assigned based on availability at the time your application is received. Every effort will be made to provide you with one of your preferred booth spaces. All booths face aisles which run horizontal on the floor plan (i.e. booth 106 faces 107; booth 332 faces 333). Our booth space preference is:

First Choice________ Second Choice________ Third Choice________ Fourth Choice________ Fifth Choice_________

Please DO NOT locate next to or immediately across from (company name ONLY, limit 3 companies):

________________________________________________________________________________

All Symposium registrants will be furnished with a listing of exhibitors indicating the name of the company, booth number and type of services offered by each. Please provide the name of the company as it is to appear in the program and on the booth identification sign:

_______________________________________________________________________________________

Submit a brief description (no more than 50 words) of the services your company offers as they pertain to the relocation of corporate personnel. Description will be printed in the program and your company will be listed on Worldwide ERC®’s Web site. Descriptions are limited to a definition of the service provided and may be edited by Worldwide ERC®. Please email your description to meetings@erc.org to be received by Worldwide ERC® no later than August 31, 2007.

Exhibit fees are based on company membership with Worldwide ERC®:

Member rate Non-member rate
One 10’ x 10’ booth space (includes one full Symposium registration fee) $3,450 $4,450
Discounted, additional adjacent booth space $2,400 $3,400
Island Booth (includes two full Symposium registration fees) $10,470 $11,470

Please contact me regarding advertising space in MOBILITY

Method of payment (payment MUST accompany your exhibit contract. Your booth will not be reserved or confirmed without payment):

Credit card: VISA MasterCard American Express
Card number: __________________________ Expiration Date: __________________________
Cardholder's name: __________________________ Signature: __________________________

Check in the amount of $____________ payable to Worldwide ERC® has been enclosed

The deadline for booth reservations is August 31, 2007 subject to the availability of exhibit space at the time the exhibit contract is received at the Worldwide ERC® office. Booth space will not be confirmed until payment is received.

Return this contract to:
Worldwide ERC®  •  Attn: Jill Terralavoro
1717 Pennsylvania Avenue, NW, Suite 800  •  Washington, DC  20006  •  U.S.A.  •  Fax: +1 202.955.6499
Worldwide ERC® Designated Exhibitor Registration Form
2007 Global Workforce Symposium
October 24-26, 2007 Denver, Colorado, U.S.A.

Registration Information (please print all information)

Name: ____________________________
Position Title: ____________________________
Company Name: ____________________________
Address: __________________________________
City/State/Postal Code: ____________________________ Country: ____________________________
Phone: ____________________________ Fax: ____________________________
E-mail: ____________________________

☑ The above is a new address. All future Worldwide ERC® information should be sent to this address.

Information for Badge (if different from above)
Nickname: ____________________________
Full Name: ____________________________
Company Name: ____________________________
City/State/Country: ____________________________

Symposium Registration

☑ Designated Exhibitor
One per exhibiting company

Executive Education Program Registration
☑ Executive Education Program (10:30 a.m. - 4:30 p.m. Thursday, October 25)
Instructor Dr. Marshall Goldsmith, Marshall Goldsmith Partners
(Open only to Symposium registrants on a space available basis.)

Registration Fees: $ 0.00

Optional Program Registration
☑ Corporate Benchmarking Workshop (Open only to Corporate HR Professionals) (Free to eligible attendees; Tuesday, October 23, 2:00 - 5:00 p.m.)
☑ GMS Module 1: The Fundamentals: Applied Expatriate Policy Development
(Monday, October 22, 8:00 a.m. – 4:00 p.m.)
☑ GMS Module 2: Strategies and Tactics: Global Workforce Mobility
(Tuesday, October 23, 8:00 a.m. – 4:00 p.m.)
☑ GMS Module 3: The Intercultural Challenge: Doing Business Globally
(Wednesday, October 24, 8:00 a.m. – 4:00 p.m.)
☑ GMS Training Package: (Sign up for all three courses and save! See above for module dates and times)
☑ Walk for the Foundation (Friday, October 26, 7:00 – 8:00 a.m.) *Donation to participate

Guest Package Registration
☑ Symposium Guest Package
***To be eligible for the guest package, the guest must have no commercial interest in workforce mobility and may not be employed by any company within the workforce mobility industry
Guest Nickname: ____________________________
Guest Full Name: ____________________________
Guest City/State/Country: ____________________________

Total Fees: $ ____________

Method of Payment
☑ Wire Transfer in the amount of $ ____________ (Please contact meetingregistration@erc.org or +1 202 857 0903 for instructions)
☑ Check in the amount of $ ____________ (Please make payable to Worldwide ERC®)
☑ Credit Card (please check one) ☐ American Express ☐ Mastercard ☐ VISA
Card Number: ____________________________ Exp Date: ____________________________
Cardholder's Name: ____________________________

NOTE: Please refer to the separate housing form to make your hotel reservations.
If You Are Planning a Mailing to Worldwide ERC®
2007 Global Workforce Symposium Attendees, We Can Help!

Worldwide ERC® offers the opportunity to purchase adhesive labels of all Symposium attendees registered as of September 19, 2007. The labels will be sorted by membership category (corporate and government employer, broker, appraiser, relocation management company, and relocation services providers) and run alphabetically within each category. All labels will be sent via overnight mail to arrive no later than September 28, 2007. Labels will be run at the same time and only once so don’t forget to order your labels now!

As an added benefit, 2007 Symposium Sponsors and/or Exhibitors receive a discount and pay only $700 for all attendee labels and $500 for only corporate/government employer attendee labels. To order, please fill out the form below and return it to Worldwide ERC® along with a check or credit card number to cover the cost of the labels. All requests must be paid in full and received by September 19, 2007. If you need further information, please call +1 202.857.0903 or e-mail meetings@erc.org.

<table>
<thead>
<tr>
<th>Number of Sets</th>
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</thead>
<tbody>
<tr>
<td>____________ Corporate/Government Attendee Labels</td>
<td>$500</td>
<td>$800</td>
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<tr>
<td>(Price per set)</td>
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<td></td>
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<tr>
<td>____________ All Attendees (Price per set)</td>
<td>$700</td>
<td>$950</td>
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<tr>
<td>Total Amount Enclosed:</td>
<td>$___________</td>
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</tr>
</tbody>
</table>

Note: Payment must be received before labels can be mailed

☐ Enclosed is a check in the amount of $___________ made payable to Worldwide ERC®

— OR —

☐ Please charge to:  ☐ VISA  ☐ MasterCard  ☐ American Express

Card Number:__________________________ Exp. Date: __________________________

Cardholder’s Name:___________________________________________________________

Cardholder’s Mailing Address:____________________________________________________________________________________

Cardholder’s Signature:________________________________________________________________________________________

Labels are to be mailed to:

Name:__________________________________________________________

Company:________________________________________________________________________________________

Street Address (No P.O. Boxes please):________________________________________________________________________

City/State or Province, Zip/Postal Code, Country:_______________________________________________________________

Phone:____________________ Fax:____________________ Email:________________________

Return this form to: Worldwide ERC® Global Workforce Symposium • Attn: Conference Dept.  
1717 Pennsylvania Avenue NW, Suite 800 • Washington, D.C. 20006  
Fax: +1 202.955.6499
Please Use This Form to Make Your Hotel Reservations – Use One Form per Room

Hotel Reservation Information
Name (first, last): ________________________________________________
E-mail: ____________________________________________________________
Company: __________________________________________________________
Address: __________________________________________________________
City, State, Zip: ____________________________________________________
Phone: ___________________________ Fax: ____________________________
Arrival Date: ______________________ Departure Date: ____________________

Please reserve the following room (indicate hotel in order of preference: 1, 2)

___ Hyatt Regency Denver (headquarters hotel)
  □ Single/Double Occupancy $195.00
  □ Regency Club $225.00

___ Grand Hyatt Denver
  □ Single/Double Occupancy $184.00

If double occupancy, room is to be shared with: __________________________

Type of accommodations requested (circle correct number)
Number of adults: 1 2 3 4
Number of beds: 1 2 (2 beds max in any room)
  □ Req non-smoking
  □ Req accessible room (please provide details) ________________________

HOTEL CREDIT CARD GUARANTEE
All reservations must be guaranteed by a major credit card. All rooms are subject to 14.85% state and local taxes (subject to change). The hotel will charge your card one night + tax after September 24, 2007. Reservations received without a credit card will not be processed.

  □ Visa □ MasterCard □ American Express □ Discover □ Diner’s Club

Card Number ____________________________
Expiration Date ____________________________
Cardholder’s Name ____________________________
Cardholder’s Signature ____________________________

INFORMATION:
Reservations are assigned on a first-come, first-served basis. Every effort will be made to place you in your preferred accommodations based on availability. The Housing Bureau will acknowledge reservations by email or fax only within 5-7 days of receipt of this form.

Reservations must be received by the Housing Bureau by September 24, 2007. Changes and cancellations prior to October 15, 2007 must be made by contacting the Housing Bureau. After that, call your hotel directly. Cancellations received after September 24, 2007 will incur a charge of $25.00 regardless of when the initial room request was received.

CHECK-IN/CHECK-OUT:
Check-in time - 4:00 p.m.
Check-out time - 11:00 a.m.

SEND TO:
Housing form must be sent to:
Worldwide ERC® Housing Bureau
Fax: 303-571-9435
Mail to:
Worldwide ERC Housing Bureau
1555 California Street
Suite 300
Denver, CO 80202-4264

Changes or cancellations ONLY:
Call 303-892-1112 ext. 601 Monday-Friday
9am-4:45pm Mtn. Time
Or email dmcvb-housing@denver.org – provide convention name and acknowledgement number

INFORMATION:
Reservations are assigned on a first-come, first-served basis. Every effort will be made to place you in your preferred accommodations based on availability. The Housing Bureau will acknowledge reservations by email or fax only within 5-7 days of receipt of this form.

Reservations must be received by the Housing Bureau by September 24, 2007. Changes and cancellations prior to October 15, 2007 must be made by contacting the Housing Bureau. After that, call your hotel directly. Cancellations received after September 24, 2007 will incur a charge of $25.00 regardless of when the initial room request was received.

CHECK-IN/CHECK-OUT:
Check-in time - 4:00 p.m.
Check-out time - 11:00 a.m.
HOSPITALITY SUITE REQUEST FORM

To reserve one of the hospitality suites at the Hyatt Regency Denver for the Worldwide ERC® 2007 Global Workforce Symposium October 24-26, please fill in the appropriate information listed below. All suite requests are subject to availability and all reservations must be submitted to the Worldwide ERC® office. Worldwide ERC® will make every effort to assign you the suite of your choice or the available suite most closely meeting your request. Please return the completed form to Worldwide ERC®, 1717 Pennsylvania Avenue, NW, Suite 800, Washington, DC 20006, Attn: Conference Department or fax to +1 202.955.6499.

THE SUITE IS TO BE RESERVED UNDER THE NAME OF:

Name: _______________________________________________________________________________________________
Title: _______________________________________________________________________________________________
Company: _____________________________________________________________________________________________
Street Address: _______________________________________________________________________________________
City/State/Province, Zip/Postal Code, Country: ___________________________________________________________
Phone: ________________________ Fax: _______________________ E-mail: ________________________________

On-site Contact (if other than the above individual):
______________________________________________________________________________________________

Arrival Day/Date: ___________________________ Departure Day/Date: ____________________________________

Please indicate the type of suite preferred. Note that prices are per night. Once approved by Worldwide ERC®, you will make all subsequent arrangements directly with the hotel’s catering/hospitality department. Please note that suite availability is limited.

☐ Juniper Suite
   One Bedroom
   $390.00 per night
   1,200 total square feet with separate sitting area and wet bar

☐ Pinyon Pine Suite
   One Bedroom
   $585.00 per night
   1,500 total square feet with a reception capacity for 20 guests (wet bar)

☐ Aspen Suite
   One Bedroom
   $585.00 per night
   1,500 total square feet with a reception capacity for 20 guests (kitchenette)

☐ Blue Spruce Suite
   One Bedroom
   $780.00 per night
   1,800 square feet with a reception capacity for 40 guests (kitchenette)

NOTE: Functions may not conflict in any way with attendance at scheduled Worldwide ERC® functions. Available times to hold events are after 10:00 p.m. on Wednesday, October 24 and after 6:30 p.m. on Thursday, October 25.

Guarantee: All reservations must be guaranteed by a major credit card in the amount of one night’s room rate. All rooms are subject to a 14.85% tax (subject to change). The hotel will accept: VISA, MasterCard, American Express, Discover and Diners Club. The hotel will charge your card one night + tax after September 24, 2007. Guarantee by:

Please charge to: ☐ VISA ☐ MasterCard ☐ American Express ☐ Discover ☐ Diners Club

Card Number:___________________________________________ Exp. Date: _________________________
Cardholder’s Name: _____________________________________________________________________________
Cardholder’s Signature: _______________________________________________________________________

☐ HOTEL FUNCTION SPACE WOULD BETTER FIT OUR NEEDS (complete Hotel Function Space Request form)
HOTEL FUNCTION SPACE REQUEST FORM

To request function space at the Hyatt Regency Denver or the Colorado Convention Center during the Worldwide ERC® 2007 Global Workforce Symposium October 24-26, please fill in the appropriate information listed below. All space requests are subject to availability and final approval by Worldwide ERC® and the hotel. All requests must be submitted to Worldwide ERC®. All functions whether held in the hotel or off-property may not conflict in any way with attendance at scheduled Worldwide ERC® functions.

Please return the completed form to: Worldwide ERC®, 1717 Pennsylvania Avenue, NW, Suite 800, Washington, DC 20006, or fax to: +1 202.955.6499 ATTN: Conference Dept.

Space is requested for:
Company: ______________________________________________________________________
Contact: ________________________________________________________________________
Title: __________________________________________________________________________
Address: ________________________________________________________________________
City/State or Province and Zip/Postal Code: ___________________________________________
Country: ________________________________________________________________________
Phone: ____________________ Fax: __________________ E-mail:________________________

Please confirm hotel function space to accommodate our event as follows:
Date and time of function:__________________________________________________________
Number of people to be accommodated: ______________________________________________
Type of seating arrangement required:________________________________________________
Type of function: ☐ Reception ☐ Dinner
☐ Other (please specify): _________________________________________________________

NOTE: Functions may not conflict in any way with attendance at scheduled Worldwide ERC® functions. Available times to hold events are after 10:00 p.m. on Wednesday, October 24 and after 6:30 p.m. on Thursday, October 25.

I have read the restrictions which apply to privately held functions during the Worldwide ERC® Global Workforce Symposium and agree to comply with all the guidelines set forth by Worldwide ERC®.

Signature: ____________________________________________ Date: ________________________________
Title: __________________________________________________________________________________

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To be completed by Worldwide ERC®

Approval is granted for the above function, which is to be held: ________________________________
Between the hours of: ___________________________________________________________________
Space confirmed is: _____________________________________________________________________
Signature________________________________________ Date____________________